



## iReach Cash/Check Payments or Payment Plan

Student First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

School: CGIS MRIS MJHS MHS

User Charge Amount: \$40

**If desired, you can split the \$40 user charge into two \$20 payments.**

### Why is this a paper form?

**Full payment** can be done online with credit card through School Cash Online at <https://mcs.schoolcashonline.com/> .

**For payment plans**, the payment plan process used to be done online, but we've recently changed to a new vendor for processing credit card payments, and we're working out the process to make certain they're recorded correctly. In the meantime, we're doing payment plans via cash or check. Payment 1 is due by August 15, and a second payment is due by Winter Break.

### Where can this form be turned in?

*The front office or Help Desk at CGIS, MRIS, MJHS, MHS, or Maryville City Schools Central Office*

#### **FOR MCS STAFF USE ONLY:**

Payment Amount Received:

\_\_\_\_\_ \$40 paid in full      Cash   or      Check # \_\_\_\_\_

or

\_\_\_\_\_ \$20 payment plan      Cash   or      Check # \_\_\_\_\_

Collected by (Name): \_\_\_\_\_

Date: \_\_\_\_\_

#### **Office or Help Desk Staff: IMPORTANT –**

**For Paid in Full:** Remember to mark this student as “Paid in Full – YES” and “Day Use Only – NO” on the PowerSchool AUP page

**For August Payment:** Remember to mark this student as “Installment 1 (\$20) – YES” and “Day Use Only – NO” on the PowerSchool AUP page

**For Second Payment:** Remember to mark this student as “Installment 2 (Payment Plan) Paid in Full – YES” on the PowerSchool AUP page

**Please return this application and payment to your help desk staff.**

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Payment Received: \$ \_\_\_\_\_ cash | check #: \_\_\_\_\_ Date: \_\_\_\_\_

Student's School: CGIS MRIS MJHS MHS      For: iReach payment or payment plan

Received by (School Staff Name): \_\_\_\_\_

Received by (School Staff Signature): \_\_\_\_\_